

Case Worker – Day Program

Next Step Ministries (NSM) is a Calgary, faith-based, nonprofit organization, whose mission is to walk alongside women exiting sexual exploitation as they break the cycles of addiction and abuse. NSM seeks to offer hope and provide opportunity for women to build a life of freedom and safety through our five programs: Outreach, Housing, Day Program, Follow-Care, and Social Enterprise.


Position Summary

This is a permanent full-time position at 40 hours/week, Monday-Friday 8:30-4:30pm, in NSM's Day Program where the Case Worker supports the Participants in their recovery. The Day Program is offered to women living in NSM Housing and operates Monday, Tuesday, Thursday, and Friday. Within a trauma informed classroom structure, women work on life skills, building resilience, attaining personal goals, and are supported along their healing journey.

Major Duties and Responsibilities

- Report to the Day Program Director
- Manage an intensive caseload of 5-7 women within Day Program
- Connect with Participants in assigned caseload for goal setting once a week and support as needed
- Log consistent case notes on assigned Participants' progress within Day Program
- Facilitate classes within the Day Program structure
- Contribute to and deliver curriculum as per classroom development and outline
- Support Participants on off-site activities and appointments as needed
- Attend weekly Case Consultation Meetings with Housing and Outreach leads facilitated by Day Program Director
- Attend required Staff Meetings
- Ability to manage crises as needed

Qualifications and Skills

- Minimum Diploma in Human Services field or equivalent experience
 - Experience working within vulnerable populations
 - Working knowledge of addiction, mental health, abuse, and sexual exploitation
 - Operate out of a trauma informed lens
 - Knowledge of social assistant services available in Calgary and Alberta is an asset
 - Experience in class facilitation and leading group discussions
 - Conflict management and de-escalation skills
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- Ability to work both individually and on a team, strong communication skills are vital
- Must have a valid driver's license and own vehicle to drive Participants to off-site activities

Additional Information

- Confidentiality regarding Participants in Day Program and locations of safe houses are of utmost importance within this position
- The Day Program Case Worker will be provided with a shared office space
- Applicants must adhere to Next Step Ministries' values, statement of faith, and code of conduct
- Applicants must be willing to learn and be teachable

Please submit your cover letter and resume to our Day Program Director, Kirstie, at kirstie@nextstepministries.ca if you are interested in applying for this position.